



Town of Grafton
Office of the Board of Assessors
Drew Manlove – Principal Assessor
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**MINUTES
BOARD OF ASSESSORS
June 4, 2015**

A meeting of the Grafton Board of Assessors was held in the Grafton Municipal Center on Thursday, June 4, 2015. Chairman Marsha Platt, Member Ken Grew, Clerk Drew Manlove and Tammy Kalinowski were present at the meeting.

1. CALL TO ORDER

Chairman, Marsha Platt called the meeting to order at 9:00 A.M.

2. ACTION ITEMS

A. Approval of Minutes: None.

B. Bills –May & June: The following FY 2015 bills were approved:

Applied Geographics Inc.	\$ 1,375.00
Worcester Registry of Deeds	\$ 2.00
Drew Manlove	\$ 136.85
Real Estate Research Consultants	<u>\$ 4,650.00</u>
	\$ 6,463.85

C. FY 2015 Real Estate Abatements: A motion to approve FY 2015 real estate abatements for properties taken by the Town through tax title was made by Ken Grew and seconded by Drew Manlove. Motion passed. See attached list.

D. FY 2015 Real Estate Exemptions: A motion to deem denied a FY 2015 real estate exemption for Gary & Donna Cupido, 9 Blanchard Road, due to late filing was made by Drew Manlove and seconded by Ken Grew. Motion Passed.

E. Boat Excise Abatement: A motion to approve a FY 2014 boat excise abatement for Daniel Finn, 67 Keith Hill Road, was made by Ken Grew and seconded by Marsha Platt. Motion passed.

F. FY 2015 Exemption Reimbursement Report: Drew reviewed the FY 2015 real estate exemption report with the Board. A motion to authorize Drew to electronically sign and submit the real estate reimbursement request to the Department of Revenue was made by Ken Grew and seconded by Marsha Platt. Motion Passed.

3. DISCUSSION ITEMS

A. Cyclical Inspection Update: Drew informed the Board that Alex Sendzik from Real Estate Research Consultants is out doing inspections. Inspections should be completed by August. Jaime Smith with the Assessors' Office is data entering all changes from the inspections. Drew informed the Board that the office is on track and not backlogged with the data entry of the changes.

B. Map Update – Drew informed the Board that the map updates have been done. Kara Manton from Applied Geographics updated the maps. There were a few errors that were sent back for correction. The corrections were resent to Drew and were good. Applied Geographics is working on the GIS updates for the internal database and Town website for upload.

4. CORRESPONDENCE

None.

5. ANY OTHER ITEM WHICH MAY LAWFULLY COME BEFORE THE BOARD

Drew informed the Board that Linda Bradley from the Department of Revenue is working on the software update in CAMA. This will allow for condo values to be updated through the CAMA system. Data from the Spreadsheet that is currently being used will need to be imported into the CAMA system. Drew hopes to be using CAMA to value condos for FY 2017.

6. MEETING DATES

Wednesday, July 22, 2015 at 9:00 AM

7. EXECUTIVE SESSION

None.

8. ADJOURNMENT

A motion to adjourn the meeting at 9:36 AM was made by Ken Grew and seconded by Drew Manlove. The motion passed.

Minutes typed and recorded by:


Tammy M. Kojinowski

Approved:


Marsha R. Platt

EXHIBITS:

- Schedule of Bills Payable, May 20, 2015 & June 1, 2015.
- Memo from Jessica Gomez regarding foreclosure properties, dated May 6, 2015, 1 page
- Application for Real Estate Abatement, 124 Rear North Street, 1 page, Notice of Final Disposition of Tax Title Account, dated April 27, 2015, 1 page, Judgment in Tax Lien Case, dated April 1, 2015, 1 page, Instrument of Taking, dated November 18, 2009, 1 page, Tax Title Account Detail Report, dated April 27, 2015, 1 page, FY 2015 Actual Real Estate Bill, 124 Rear North Street, 1 page.
- Application for Real Estate Abatement, 58 Providence Road, 1 page, Notice of Final Disposition of Tax Title Account, dated April 27, 2015, 1 page, Judgment in Tax Lien Case, dated April 1, 2015, 1 page, Instrument of Taking, dated April 28, 2006, 1 page, Tax Title Account Detail Report, dated April 27, 2015, 1 page, FY 2015 Actual Real Estate Bill, 58 Providence Road, 1 page.
- Application for Real Estate Abatement, 97 Millbury Street, 1 page, Notice of Final Disposition of Tax Title Account, dated April 27, 2015, 1 page, Judgment in Tax Lien Case, dated January 21, 2015, 1 page, Instrument of Taking, dated June 25, 2012, 1 page, Tax Title Account Detail Report, dated April 27, 2015, 1 page, FY 2015 Actual Real Estate Bill, 97 Millbury Street, 1 page.
- Foreclosure Property Abatements spreadsheet, 1 page.
- Real estate exemption application, 1 application.
- Boat excise abatement application, 1 application.
- FY 2015 Real estate exemption reimbursement report MDM-1, dated June 4, 2015, 1 page.
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FY 2015 RE ABATEMENT REPORT**DATE VOTED 6/04/2015**

PARCEL ID	OWNER	ABATED TAX	ABATED CPA	ABATE. CERT. #
73-0-12	TORTAI JEAN PIERRE	\$789.83	\$6.37	5977
81-0-17	RIXHAM RANDALL C	\$692.15	\$0.00	5978
39-0-3	CHIMENO NICHOLAS J TRUSTEE	<u>\$3,520.09</u>	<u>\$47.32</u>	5979
		\$5,002.07	\$53.69	